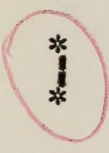


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UNITED STATES DEPARTMENT OF AGRICULTURE  
Foreign Agricultural Service

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ANNUAL REPORT

USDA PARTICIPATION IN INTERNATIONAL CONFERENCES  
AND FOREIGN MEETINGS

CURRENT SERIAL RECORDS

Prepared in -  
INTERNATIONAL ORGANIZATIONS DIVISION  
February 1963



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# PART I - SUMMARY BY TYPES OF CONFERENCES

## INTER-GOVERNMENTAL (Organizations of which the U. S. Government is a member)

	<u>1962</u>		<u>1961 Comparison</u>	
	<u>Number</u>	<u>Number</u>	<u>Number</u>	<u>Number</u>
<u>Meetings Held Under Auspices of -</u>	<u>Meetings</u>	<u>Participants</u>	<u>Meetings</u>	<u>Participants</u>
FAO (including those held jointly with other international organizations)	52 <sup>3</sup>	101 <sup>99</sup>	50	104
Other Organizations in the UN System	15	21	18	19
CENTO	1	1	-	-
International Cotton Advisory Committee	1	3	1	3
GATT	9	12	12	28
NATO	2	2	2	2
OAS System	4	4	5	7
OECD	15	22	10	14
South Pacific Commission	-	-	1	1
International Seed Testing Association	1	4	1	1
International Sugar Council	2	5	5	14
International Wheat Council	2	8	3	10
International Wool Study Group	1	2	-	-
TOTAL	105 <sup>6</sup>	183 <sup>5</sup>	108	203
<u>NON-GOVERNMENTAL (mostly scientific or technical)</u>	78	235	53	155
<u>FOREIGN MEETINGS (usually meetings of national associations and professional societies)</u>	13	52	17	55
GRAND TOTAL	196 <sup>7</sup>	470 <sup>2</sup>	178	413



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Вопросы к экзамену по курсу "История СССР"

1. Какую роль сыграла Россия в Отечественной войне 1812 года?

В Отечественной войне 1812 года Россия сыграла решающую роль. Благодаря героическому сопротивлению на своей территории, а также своевременной помощи со стороны европейских союзников, французские войска были вынуждены покинуть Россию. Это привело к окончанию войны и сохранению независимости нашей страны.

Вопросы

Вопросы к экзамену по курсу "История СССР"

Вопросы к экзамену по курсу "История СССР"

Вопросы к экзамену по курсу "История СССР"



PART 3 - CHRONOLOGICAL LISTING

| MEETING   | DATE AND PLACE                | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                                    |
|---|-------------------------------|--------------|-------------------------|--|
| <u>1/</u> British Glaciological Society                               | Jan. 6-7 - Cambridge          | 1            | FS                      | Nat'l. Science Fd'n.                           |
| FAO Meeting on Locust Control in the Eastern African Region           | Jan. 15-19 - Rome             | 1            | ARS                     | AID funds (Beirut to Rome)                     |
| 10th Ses. FAO Technical Advisory Com. on Desert Locust Control        | Jan. 22-26 - Rome             | 2            | ARS                     | " " "  |
| WHO Meeting of Directors of Collaborating Laboratories                | Jan. 22-27 - Geneva           | 1            | ARS                     | WHO  |
| <u>1/</u> Canadian Charolais Association                              | Jan. 27 - Lethbridge          | 1            | ARS                     | USDA   |
| 2nd FAO Meeting on Haemorrhagic Septicaemia in Livestock              | Jan. 29-Feb. 3 - Kuala Lumpur | 1            | ARS                     | USDA   |
| UN Wheat Conf. and 34th Ses. of the International Wheat Council       | Jan. 31-March 10 - Geneva     | 6            | ASCS; FAS; SEC          | 3-State; 3-USDA (1 London to Geneva) <u>2/</u> |
| NATO Food and Agriculture Planning Committee                          | Feb. 8-9 - Paris              | 1            | ASCS                    | State  |
| GATT Meeting on Cereals   | Feb. 12-16 - Geneva           | 3            | FAS; SEC                | State  |
| UN/FAO Intergovernmental Committee on the World Food Program          | Feb. 12-19 - Rome             | 3            | FAS                     | 2-State; 1-No exp. <u>2/</u>                   |
| 11th Ses. FAO Cocoa Study Group's Statistical Committee               | Feb. 13 - Rome                | 1            | FAS                     | No expense <u>2/</u>                           |
| 6th Ses. FAO-CCP Consultative Subcom. on the Economic Aspects of Rice | Feb. 15-26 - Rangoon          | 2            | FAS                     | 1-State; 1-No exp. <u>2/</u>                   |

# UNIT 3 - COMMUNICATIONS TRAINING

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| MEETING   | DATE AND PLACE               | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY               |
|---|------------------------------|--------------|-------------------------|---------------------------|
| OECD Working Party on 1956 Food and Agriculture Program                     | Feb. 19-21 - Paris           | 2            | FAS; FES                | USDA                      |
| 4th Ses. UN Economic Comm. for Africa                                       | Feb. 19-Mar. 3 - Addis Ababa | 1            | ERS                     | USDA                      |
| FAO/IAEA Symposium on Use of Radio-isotopes in Soil-Plant Nutrition Studies | Feb. 26-Mar. 2 - Bombay      | 1            | ARS                     | AEC                       |
| IAIAS Technical Advisory Council  | Mar. 5-9 - San Jose          | 1            | ARS                     | State                     |
| FAO/WHO Expert Panel on Veterinary Education                                | Mar. 14-24 - Rome            | 1            | ARS                     | FAO                       |
| 11th Ses. International Sugar Council                                       | Mar. 19-20 - London          | 3            | ASCS; FAS               | 1-State; 2-No exp. 2/     |
| OECD Study Group on Seed Certification Scheme                               | Mar. 26 - Paris              | 1            | ARS                     | USDA                      |
| Preparatory Committee - FAO World Food Congress                             | Mar. 26-28 - Rome            | 1            | SEC                     | FAO                       |
| OECD Advisory Group on Varietal Seed Certification Scheme                   | Mar. 27-28 - Paris           | 2            | AMS; ARS                | 1-OECD; 1-USDA            |
| 9th Ses. FAO European Commission on Foot-and-Mouth Disease                  | Mar. 27-29 - Rome            | 1            | ARS                     | USDA (Amsterdam to Rome)  |
| OECD Meeting of National Seed Certifying Authorities                        | Mar. 29-30 - Paris           | 2            | AMS; ARS                | 1-OECD; 1-USDA (per diem) |
| 5th Ses. FAO Committee on Milk and Milk Products Standards                  | Apr. 2-6 - Rome              | 2            | AMS; FAS                | State                     |

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| MEETING   | DATE AND PLACE                     | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                          |
|---|------------------------------------|--------------|-------------------------|--------------------------------------|
| 33rd Session of ECOSOC  | Apr. 3-19 - New York               | 1            | FAS                     | State                                |
| International Symposium on the<br>Methodology of Plant Eco-Physiology                         | Apr. 7-12 - Montpellier,<br>France | 1            | ARS                     | USDA                                 |
| VI Congress of International Society<br>for Fat Research                                      | Apr. 9-13 - London                 | 3            | ARS; ERS                | USDA                                 |
| Meeting of Plant Phenolics Group  | Apr. 10-12 - Liverpool             | 1            | AMS                     | USDA                                 |
| FAO North American Forestry Commis-<br>sion's Working Group on Forest<br>Insects and Diseases | Apr. 11-12 - Ottawa                | 4            | ARS; FS                 | USDA                                 |
| 1/ British Ecological Society's<br>Symposium on Grazing                                       | Apr. 11-14 - Bangor, Wales         | 1            | FS                      | USDA                                 |
| Meeting of UN-ICCICA  | Apr. 12-18 - New York              | 1            | FAS                     | United Nations                       |
| International Society for Plant<br>Geography and Ecology                                      | Apr. 16-19 - Stolzenau,<br>Germany | 1            | FS                      | USDA                                 |
| 38th Ses. of the FAO Council  | Apr. 16-19 - New York              | 2            | FAS                     | State                                |
| 7th Ses. FAO Desert Locust Control<br>Committee   | Apr. 16-20 - Addis Ababa           | 2            | ARS                     | AID funds (Beirut to<br>Addis Ababa) |
| International Conference on Palynology  | Apr. 23-27 - Tucson, Ariz.         | 2            | ARS                     | USDA                                 |
| FAO Meeting on Seed Production, Con-<br>trol, and Distribution                                | Apr. 24-30 - Rome                  | 2            | ARS; AMS                | State                                |
| 35th Ses. FAO's CCP (and joint CCP-<br>CICT Meeting)  | Apr. 25-May 14 - Rome              | 2            | FAS                     | 1-State; 1-No exp. 2/                |





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|--|--|--------------|-------------------------|----------------------|
| 6th International Fruit Juice Congress                                       | Apr. 29-May 5 - Bern                                 | 1            | ARS                     | USDA                 |
| Int'l. Conference on Role of Food in<br>World Peace                          | Apr. 30-May 2 - Columbus                             | 1            | ARS                     | USDA                 |
| 13th Ses. Int'l. Seed Testing Assoc.   | May 7-12 - Lisbon                                    | 4            | AMS; FS                 | 2-State; 2-USDA      |
| International Meeting on Figs  | May 7-12 - Izmir, Turkey                             | 1            | FAS                     | USDA                 |
| IAIAS Seminar on Statistical Design<br>and Techniques                        | May 7-12 - Turrialba                                 | 1            | ARS                     | IAIAS                |
| 5th FAO Inter-American Meeting on<br>Animal Production and Health            | May 7-18 - Santiago                                  | 7            | ARS                     | 2-State; 5-ARS       |
| GATT Com. on Balance of Payments<br>Restrictions                             | May 7-18 - Geneva                                    | 1            | FAS                     | State                |
| Joint British-Belgium Biochemical<br>Society Meeting                         | May 11-12 - Louvain,<br>Belgium                      | 1            | AMS                     | USDA                 |
| 30th General Session of the OIE  | May 14-19 - Paris                                    | 1            | ARS                     | USDA (Rome to Paris) |
| 21st Plenary International Cotton<br>Advisory Committee                      | May 14-23 - Washington                               | 3            | ASCS; FAS; SEC          | No expense           |
| 10th Conference of the OIE Permanent<br>Commission on Foot-and-Mouth Disease | May 17-22 - Paris                                    | 2            | ARS                     | USDA                 |
| GATT Group on Meat   | May 21-23 - Geneva                                   | 1            | FAS                     | State                |
| 6th Congress of Mediterranean Citrus<br>Growers                              | May 21-24 - Nice                                     | 1            | FAS                     | USDA                 |
| FAO European Watershed Management<br>Seminar and Study Tour                  | May 21-July 2 - various<br>countries in Western Eur. | 3            | ARS; FS; SCS            | USDA                 |

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| MEETING  | DATE AND PLACE             | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                                     |
|--|----------------------------|--------------|-------------------------|---|
| OECD Agriculture Committee   | May 22-23 - Paris          | 1            | FAS                     | State & USDA (Trans.-<br>State; per diem, USDA) |
| 5th Ses. FAO Cocoa Study Group   | May 22-28 - Montreux       | 1            | FAS                     | USDA  |
| Int'l. Symposium of Veterinary<br>Virology (OIE)                         | May 23-24 - Lyon, France   | 1            | ARS                     | USDA (Rome to Lyon)                             |
| 3rd Symposium of Int'l. Assoc. of<br>Veterinary Food-Hygienists          | May 27-June 2 - Nice       | 2            | AMS; ARS                | USDA  |
| FAO Program Committee  | May 28-June 8 - Rome       | 1            | FAS                     | FAO   |
| Int'l. Symposium on Soil Classification                                  | May 28-June 9 - Ghent      | 2            | SCS                     | U.S. Geological Survey                          |
| GATT - 5th Round Tariff Negotiations,<br>2nd Phase                       | May 29-Jul. 16 - Geneva    | 1            | FAS                     | State   |
| 5th Symposium on Virus Diseases of<br>Fruit Trees in Europe              | June 1-10 - Bologna, Italy | 1            | ARS                     | USDA  |
| OIRSA Mtg. on Foot-and-Mouth Disease                                     | June 3-8 - San Jose        | 2            | ARS; FAS                | 1-USDA; 1-No exp. 2/                            |
| CENTO Development Banking Conference                                     | June 4-9 - Istanbul        | 1            | ERS                     | USDA  |
| FAO Finance Committee  | June 4-15 - Rome           | 1            | ASCS                    | FAO   |
| FAO Tech.Com. of European Comm. for<br>Control of Foot-and-Mouth Disease | June 4-6 - Basel, Switz.   | 1            | ARS                     | USDA  |
| Int'l. Conf. of Insurance, Accounting,<br>and Statistical Associations   | June 4-6 - Toronto         | 3            | FCIC; OMASD             | USDA  |
| GATT Special Group on Trade in Tropical<br>Products                      | June 4-8 - Geneva          | 1            | FAS                     | State   |

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping. It states that all transactions must be recorded in a timely and accurate manner, and that the records must be maintained for a minimum of five years.

3. The third part of the document discusses the role of the auditor in verifying the accuracy of the records. It states that the auditor must perform a thorough review of the records to ensure that they are complete and accurate, and that any discrepancies must be identified and resolved.

4. The fourth part of the document discusses the consequences of failing to maintain accurate records. It states that failure to comply with the requirements may result in penalties, including fines and imprisonment, and that it may also damage the reputation of the individual or organization involved.

5. The fifth part of the document discusses the importance of training and education in maintaining accurate records. It states that individuals involved in record-keeping must receive appropriate training and education to ensure that they are able to perform their duties accurately and efficiently.

6. The sixth part of the document discusses the importance of internal controls in maintaining accurate records. It states that internal controls are essential for ensuring that all transactions are properly recorded and that any discrepancies are identified and resolved.

7. The seventh part of the document discusses the importance of external audits in maintaining accurate records. It states that external audits are essential for providing an independent verification of the accuracy of the records and for identifying any areas of weakness or risk.

8. The eighth part of the document discusses the importance of transparency in maintaining accurate records. It states that transparency is essential for ensuring that all transactions are properly recorded and that any discrepancies are identified and resolved.

9. The ninth part of the document discusses the importance of accountability in maintaining accurate records. It states that individuals involved in record-keeping must be held accountable for their actions and that any failures must be identified and addressed.

10. The tenth part of the document discusses the importance of continuous improvement in maintaining accurate records. It states that individuals involved in record-keeping must continuously improve their skills and knowledge to ensure that they are able to perform their duties accurately and efficiently.

| MEETING  | DATE AND PLACE                                  | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                                |
|--|---|--------------|-------------------------|--|
| International Assoc. of Seed Crushers                      | June 5-8 - Cannes                               | 1            | FAS                     | USDA                                       |
| International Assoc. of Cereal Chemists                    | June 6-9 - Vienna                               | 1            | AMS                     | USDA                                       |
| 7th Ses. FAO Group on Grains                               | June 12-21 - Rome                               | 1            | FAS                     | State                                      |
| Int'l. Study Center for Rural Youth Work                   | June 12-30 - Herrsching<br>Am Ammersee, Germany | 1            | FES                     | USDA (already in Europe<br>other business) |
| Symposium on Modern Construction Techniques in Agriculture | June 14-15 - Jonkoping,<br>Sweden               | 1            | ARS                     | USDA                                       |
| 1/ Poultry Farming Days at Varese                          | June 16-21 - Varese, Italy                      | 1            | FAS                     | No expense 2/                              |
| Caribbean Sec. of Am'n. Soc. for Horticultural Science     | June 17-22 - Antigua                            | 2            | ARS                     | USDA                                       |
| Int'l. Conference on Spectroscopy                          | June 17-23 - College Park, Md.                  | 12           | ARS                     | 1-USDA; 11-No expense                      |
| Caribbean Div. - Am'n. Phytopathological Society           | June 17-23 - Guatemala Cty.                     | 1            | AES                     | USDA                                       |
| XIV General Assembly FEDECAME                              | June 18-23 - San Juan                           | 1            | FAS                     | USDA                                       |
| 1st Int'l. Conf. on Wildlife Disease                       | June 24-27 - High View, NY                      | 2            | ARS                     | USDA                                       |
| 8th British Commonwealth Forestry Conference               | June 25-July 29 - Nairobi                       | 1            | FS                      | USDA                                       |
| Int'l. Conf. on Opportunistic Fungus Infections            | June 28-30 - Durham, NC                         | 2            | ARS                     | USDA                                       |





| MEETING  | DATE AND PLACE                       | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                         |
|--|--------------------------------------|--------------|-------------------------|-------------------------------------|
| First World Conf. on National Parks  | June 30-July 7 - Seattle             | 6            | FS                      | USDA                                |
| 1/ American Seed Trade Assoc. and<br>American Research Foundation - 79th<br>Convention | July 7-10 - Toronto                  | 4            | ARS; SRS                | USDA                                |
| WMO Commission for Agricultural<br>Meteorology - 3rd Session                           | July 9-27 - Toronto                  | 2            | ARS                     | 1-State; 1-USDA                     |
| UN Coffee Conference   | July 9-Aug. 17 - New York            | 1            | FAS                     | State                               |
| 7th Mtg. OECD Com. on Agriculture  | July 11-12 - Paris                   | 2            | FAS                     | 1-State; 1-USDA                     |
| 1/ National Safety Council's Meat Pack-<br>ing and Leather Products Section            | July 12-13 - Toronto                 | 1            | ARS                     | USDA                                |
| FAO Working Parties on Wood Technology   | July 16-18 - Rome                    | 1            | FS                      | USDA                                |
| FAO Com. on Pesticides in Agriculture  | July 16-20 - Rome                    | 1            | ARS                     | FAO                                 |
| FAO/UNESCO Seminar on Soil Map of<br>Europe  | July 16-28 - Moscow                  | 1            | SCS                     | FAO                                 |
| 35th Ses. International Wheat Council<br>and Conf. of Signatory Govts.                 | July 17-19 - London                  | 3            | ASCS; FAS; OGC          | 1-State; 1-USDA;<br>1-No expense 2/ |
| Int'l. Seminar on Water and Soil<br>Utilization  | July 18-Aug. 10 - Brookings,<br>S.D. | 12           | ARS; SCS                | USDA                                |
| Int'l. Wood Research Society   | July 19-20 - Rome                    | 1            | FS                      | USDA (per diem only)                |
| FAO Emergency Mtg. on Foot-and-Mouth<br>Disease Problems in Turkey and Near<br>East    | July 20-21 - Rome                    | 2            | ARS                     | 1-AID; 1-No expense                 |

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| MEETING   | DATE AND PLACE                     | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY  |
|---|------------------------------------|--------------|-------------------------|--|
| 4th Biennial Consultation of British Permanent Com. on Geographical Names | July 25-30 - London                | 1            | FS                      | USDA   |
| UN-ECA Meeting on Commodity Price Stabilization                           | July 30-Aug. 7 - Lagos             | 1            | FAS                     | No expense <u>2/</u>                                 |
| 6th FAO Regional Conference for the Near East                             | July 30-Aug. 8 - Beirut            | 1            | FAS                     | No expense <u>2/</u>                                 |
| Seminar of Agricultural Librarians  | July 30-Aug. 17 - Medellin         | 1            | LIB                     | Rockefeller Fd'n.                                    |
| British Caribbean Veterinary Assoc.                                       | Aug. 5-11 - Georgetown, BG         | 2            | ARS                     | USDA   |
| 2nd Int'l. Congress of Radiation Research                                 | Aug. 5-11 - Harrogate, England     | 1            | ARS                     | Nat'l. Res. Council                                  |
| 10th Session of CIRSA   | Aug. 6-11 - Panama City            | 2            | ARS; FAS                | USDA (1-Costa Rica to Pan. Cty. & return <u>2/</u> ) |
| 12th World's Poultry Congress and First World Congress on Egg Mktg.       | Aug. 10-22 - Sydney                | 11           | AMS; ARS; FAS; FCS; FES | 2-State; 8-USDA; 1-No expense <u>2/</u>              |
| 11th Clay Minerals Conference   | Aug. 13-17 - Ottawa                | 3            | ARS; SCS                | USDA   |
| Int'l. Symposium on Microbiological Standards for Frozen Foods            | Aug. 16-18 - Montreal              | 1            | ARS                     | USDA   |
| 8th Int'l. Congress of Microbiology                                       | Aug. 19-24 - Montreal              | 22           | ARS; FS                 | USDA   |
| Int'l. Institute of Refrigeration   | Aug. 20-24 - Washington            | 10           | ARS                     | 6-No expense; 4-USDA                                 |
| 8th Animal Blood Typing Conference  | Aug. 21-24 - Ljubljana, Yugoslavia | 3            | ARS; FAS                | 2-USDA; 1-No expense <u>2/</u>                       |
| 9th Meeting of the Int'l. Scientific Com. for Trypanosomiasis Research    | Aug. 21-25 - Dalaba, Guinea        | 1            | ARS                     | AID  |



| MEETING   | DATE AND PLACE                               | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY   |
|---|--|--------------|-------------------------|---|
| Symposium on Environmental of Plant Growth  | Aug. 25-Sept. 5 - Canberra and Melbourne     | 3            | ARS                     | 1-USDA; 1-Fulbright Grant; 1-No exp. (in area other business) |
| 13th Ses. Int'l. Comm. for Uniform Methods of Sugar Analysis  | Aug. 26-31 - Hamburg                         | 1            | ARS                     | USDA  |
| Canadian Conf. on Culture Collections   | Aug. 27-28 - Ottawa                          | 1            | ARS                     | USDA  |
| FAO Seminar on Food Legislation for Asia and the Far East   | Aug. 27-Sept. 3 - Bangkok                    | 1            | FAS                     | No expense 2/   |
| 11th Ses. FAO Int'l. Poplar Comm.   | Aug. 28-Sept. 8 - Belgrade and Zagreb, Yugo. | 1            | FS                      | USDA  |
| 5th Int'l. Congress on Electron Microscopy  | Aug. 29-Sept. 5 - Phila., Pa.                | 14           | ARS; FS                 | USDA  |
| Int'l. Society for Photogrammetry's Symp. on Photo-Interpretation   | Aug. 30-Sept. 5 - Delft, The Netherlands     | 3            | FS; SCS                 | USDA  |
| 2nd Congress - Int'l. Economic Assoc.   | Aug. 30-Sept. 6 - Vienna                     | 1            | ERS                     | USDA  |
| XVth Int'l. Horticultural Congress  | Aug. 31-Sept. 8 - Brussels                   | 6            | ARS                     | 5-USDA; 1-Personal exp.                                       |
| 16th Int'l. Dairy Congress  | Sept. 3-7 - Copenhagen                       | 4            | AMS; ARS; FAS           | 3-State; 1-No exp. 2/   |
| Int'l. Rice Commission and Working Party on Agr'l. Engineering Aspects of Production, Storage, and Processing (FAO) | Sept. 3-14 - Kuala Lumpur                    | 2            | ARS; FAS                | 1-State; 1-No exp. 2/   |
| Int'l. Symposium on Analytical Chemistry of Proteins  | Sept. 3-13 - Göttingen, Germany              | 1            | ARS                     | USDA  |
| FAO/ECOSOC World Food Program Pledging Conference   | Sept. 5 - New York City                      | 2            | SEC; FAS                | State   |





| MEETING  | DATE AND PLACE                          | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                  |
|--|---|--------------|-------------------------|------------------------------|
| NATO Food and Agr. Planning Com.   | Sept. 6-8 - Paris                       | 1            | SEC                     | State                        |
| IUFRO's Permanent Committee and<br>Section Leaders                         | Sept. 6-12 - Dublin                     | 3            | FS                      | USDA                         |
| Int'l. Geographical Union's Comm.<br>on National Atlases                   | Sept. 7-10 - Budapest                   | 1            | ARS                     | Nat'l. Science Fd'n.         |
| 5th AIDA Int'l. Food Congress  | Sept. 8-16 - New York City              | 4            | ARS; CSESS              | 3-USDA; 1-Personal exp.      |
| Int'l. Federation of Textile<br>Chemists and Colourists                    | Sept. 10-15 - Berkhamsted,<br>England   | 1            | ARS                     | USDA                         |
| FAO/UNESCO Mtg. on Soils Map of Asia                                       | Sept. 12-Oct. 7 - Tashkent,<br>USSR     | 1            | SCS                     | FAO                          |
| 3rd Int'l. Conf. on Black Flies  | Sept. 14-16 - Algonquin<br>Park, Canada | 1            | ARS                     | USDA                         |
| FAO Regional Conf. for Asia and the<br>Far East                            | Sept. 15-29 - Kuala Lumpur              | 2            | ERS; FAS                | 1-State; 1-No exp. <u>2/</u> |
| <u>1/</u> ASTM Com. B-1 and ASA Com. C-7                                   | Sept. 17-18 - Niagara Falls,<br>Canada  | 1            | REA                     | USDA                         |
| OECD Scheme for the Application of<br>Int'l. Stnds. for Fruit & Vegetables | Sept. 17-19 - Paris                     | 1            | AMS                     | OECD                         |
| IAIAS Board of Directors   | Sept. 17-22 - San Jose                  | 1            | ARS                     | State                        |
| 1st Int'l. Congress of Food Science<br>and Technology                      | Sept. 18-21 - London                    | 10           | ARS; LIB                | 8-USDA; 2- per diem<br>only  |
| 2nd Int'l. Agr'l. Aviation Conference                                      | Sept. 18-22 - Grignon, Fr.              | 1            | ARS                     | USDA                         |
| Int'l. Federation of Documentation   | Sept. 24-29 - The Hague                 | 1            | LIB                     | USDA                         |

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the transparency and accountability of the organization. This section also outlines the various methods used to collect and analyze data, ensuring that the information is reliable and up-to-date.

2. The second part of the document focuses on the financial aspects of the organization. It provides a detailed overview of the budget, including the projected income and expenses for the upcoming year. This section also includes a breakdown of the current financial status, highlighting any areas where the organization is over or under budget.

3. The third part of the document addresses the operational challenges faced by the organization. It identifies the key areas where improvements are needed, such as streamlining processes, reducing costs, and enhancing communication. This section also discusses the strategies being implemented to address these challenges and the expected outcomes.

4. The fourth part of the document discusses the human resources of the organization. It provides an overview of the current staff, including their roles and responsibilities. This section also includes information about the recruitment process and the plans for future hiring. Additionally, it discusses the training and development programs in place to ensure that the staff is equipped with the necessary skills and knowledge to perform their duties effectively.

5. The fifth part of the document discusses the legal and regulatory requirements that the organization must comply with. It provides an overview of the relevant laws and regulations, as well as the steps being taken to ensure compliance. This section also includes information about the organization's policies and procedures related to legal and regulatory matters.

6. The sixth part of the document discusses the overall performance of the organization. It provides a summary of the key achievements and challenges over the past year. This section also includes a comparison of the organization's performance against its goals and objectives, as well as a discussion of the factors that have contributed to its success or failure.

7. The seventh part of the document discusses the future plans of the organization. It outlines the strategic vision and the key initiatives that will be implemented in the coming years. This section also includes a discussion of the resources needed to achieve these plans and the expected outcomes.

8. The eighth part of the document discusses the conclusion of the report. It summarizes the main findings and recommendations, and expresses the confidence in the organization's ability to achieve its goals and objectives. This section also includes a statement of appreciation for the support and cooperation of all stakeholders.



| MEETING  | DATE AND PLACE                         | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY              |
|--|--|--------------|-------------------------|--------------------------|
| GATT Committee on Balance of Payments Restrictions                             | Sept. 24-Oct. 5 - Geneva               | 1            | FAS                     | State                    |
| 11th Congress of the Int'l. Society of Sugarcane Technologists                 | Sept. 24-Oct. 5 - Mauritius            | 3            | ARS                     | USDA                     |
| GATT Working Party on Tariff Reduction   | Sept. 24-? - Geneva                    | 1            | FAS                     | State                    |
| UN-ICCICA  | Sept. 25 - New York City               | 1            | FAS                     | United Nations           |
| Int'l. Society of Photogrammetry   | Sept. 30-Oct. 6 - Milan                | 1            | FS                      | USDA                     |
| World Conference on Shell Structures   | Oct. 1-4 - San Francisco               | 1            | ARS                     | USDA                     |
| American Society of Oil Chemists   | Oct. 1-4 - Toronto                     | 27           | ARS                     | 26-USDA; 1-Personal exp. |
| Int'l. Symp. on Land Erosion (Int'l. Association of Hydrology)                 | Oct. 1-6 - Bari, Italy                 | 2            | SCS                     | 1-USDA; 1-AID            |
| Int'l. Union of Geodesy and Geophysics Symposium on Continental Erosion        | Oct. 1-6 - Bari, Italy                 | 3            | ARS; FS                 | USDA                     |
| FAO/WHO Conference on Food Standards   | Oct. 1-6 - Geneva                      | 2            | AMS; ARS                | 1-State; 1-USDA          |
| Int'l. Scientific Conf. on Objectives of Soil Tillage                          | Oct. 2-3 - Wageningen, The Netherlands | 2            | ARS                     | USDA                     |
| OECD Advisory Com. on Herbage Seed   | Oct. 2-5 - Paris                       | 2            | AMS; ARS                | OECD                     |
| FAO North American Forestry Comm. Working Group on Forest Insects and Diseases | Oct. 8-11 - Washington                 | 4            | FS                      | No expense               |
| FAO North American Forestry Comm. Working Group on Forest Fire                 | Oct. 8-11 - Washington                 | 6            | FS                      | No expense               |

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| MEETING   | DATE AND PLACE                  | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                             |
|---|---------------------------------|--------------|-------------------------|---|
| 2nd FAO Regional Conf. for Europe                                 | Oct. 8-13 - Rome                | 1            | FAS                     | No expense <u>2/</u>                    |
| GATT Com. II on Expansion of Int'l. Trade                         | Oct. 8-19 - Geneva              | 2            | FAS                     | State                                   |
| FAO Working Party on Information Activities                       | Oct. 10-13 - Rome               | 1            | OI                      | State                                   |
| Int'l. Congress on Automation Techniques in Chemistry             | Oct. 15-20 - Basel, Switzerland | 1            | ARS                     | USDA                                    |
| 39th Session of the FAO Council                                   | Oct. 15-25 - Rome               | 7            | SEC; ARS; FAS; ASCS; OI | 1-FAO; 5-State; 1-No expense <u>2/</u>  |
| OECD/IAEA Panel on Insect Population Control                      | Oct. 16-19 - Vienna             | 1            | ARS                     | IAEA                                    |
| Int'l. Colloquium on Insect Pathology                             | Oct. 17-24 - Paris              | 4            | ARS                     | USDA                                    |
| OAS-IA-ECOSOC Ministerial Meeting                                 | Oct. 22-26 - Mexico City        | 1            | FAS                     | State                                   |
| 20th Session of GATT  | Oct. 23-Nov. 16 - Geneva        | 1            | FAS                     | State                                   |
| Forest Products Research Society - Inland Empire Section          | Oct. 25-26 - Nelson, BC         | 3            | FS                      | USDA                                    |
| Int'l. Federation of Oilculture                                   | Oct. 25-27 - Madrid             | 1            | FAS                     | No expense <u>2/</u>                    |
| 5th Int'l. Mushroom Conference                                    | Oct. 28-Nov. 2 - Philadelphia   | 2            | ARS                     | USDA                                    |
| 2nd Ses. UN/FAO Intergovernmental Com. for the World Food Program | Oct. 29-31 - Rome               | 3            | FAS                     | 1-State; 1-USDA; 1-No expense <u>2/</u> |
| 7th Mtg. Int'l. Olive Oil Council                                 | Oct. 29-31 - Madrid             | 1            | FAS                     | No expense <u>2/</u>                    |

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| MEETING   | DATE AND PLACE           | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                         |
|---|--------------------------|--------------|-------------------------|-------------------------------------|
| FAO/UNICEF Joint Policy Committee   | Oct. 29-Nov. 1 - Rome    | 1            | FAS                     | State                               |
| 12th Ses. Int'l. Sugar Council  | Oct. 29-Nov. 1 - London  | 2            | ASCS; FAS               | 1-State; 1-No expense 2/            |
| WHO Scientific Group on Utilization of Biotic Factors in Vector Control                                 | Oct. 29-Nov. 3 - Geneva  | 1            | ARS                     | WHO                                 |
| OECD Meeting on Milk Powder   | Oct. 30 - Paris          | 1            | FAS                     | USDA                                |
| FAO Regional Conference for Africa  | Nov. 1-10 - Tunis        | 1            | FAS                     | USDA (Rabat to Tunis and return 2/) |
| U.S.-Argentine Joint Comm. on Foot-and-Mouth Disease & Food Technology                                  | Nov. 4-9 - Buenos Aires  | 1            | ARS                     | USDA                                |
| WHO Seminar on Vector Control   | Nov. 5-9 - Geneva        | 1            | ARS                     | WHO                                 |
| FAO Meeting on Economic Problems of Dairy Products  | Nov. 5-9 - Rome          | 1            | SEC                     | USDA                                |
| IAEA Seminar on Practical Applications of Short-Lived Radioisotopes Produced in Small Research Reactors | Nov. 6-9 - Vienna        | 1            | ARS                     | USDA                                |
| OECD Expert Mtg. on Mountain Area Development   | Nov. 7-10 - Salzburg     | 1            | RAD                     | OECD                                |
| OIE's First Pan-American Meeting  | Nov. 8-13 - Mexico City  | 5            | ARS                     | No expense (in area other business) |
| OIRSA Meeting on Animal Disease Programs  | Nov. 8-13 - Mexico City  | 1            | ARS                     | " " " "                             |
| 4th Pan American Congress of Veterinary Medicine  | Nov. 11-18 - Mexico City | 15           | AMS; ARS; ERS           | USDA                                |
| 8th Ses. Latin Am'n. Forestry Commission, including Neph. of Forest Research Committee                  | Nov. 10-19 - Santiago    | 2            | FS                      | State                               |





| MEETING   | DATE AND PLACE                   | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                                       |
|---|----------------------------------|--------------|-------------------------|---|
| FAO Conf. on Pesticides in Agriculture  | Nov. 12-17 - Rome                | 3            | ARS                     | 1-State; 1-FAO; 1-USDA                            |
| Int'l. Conf. on Conservation and Management of Temperate Marshes, Bogs, and Wetland     | Nov. 12-26 - Arles, France       | 1            | SCS                     | USDA  |
| Commissions IV and V of International Society of Soil Science                           | Nov. 13-21 - Palmerston No. N.Z. | 6            | ARS; SCS                | 4-USDA; 1-Personal exp.; 1-Rockefeller Foundation |
| 7th FAO Regional Conf. for Latin Amer.  | Nov. 17-27 - Rio de Jan.         | 2            | FAS                     | 1-State; 1-No exp. 2/                             |
| OECD Mtg. of Agricultural Ministers   | Nov. 19-20 - Paris               | 3            | SEC; FAS                | USDA  |
| Canadian Outlook Conference   | Nov. 19-20 - Ottawa              | 2            | ERS                     | USDA  |
| WHO Expert Com. on Insecticides   | Nov. 20-26 - Geneva              | 1            | ARS                     | WHO   |
| 36th Ses. Int'l. Wheat Council  | Nov. 21-28 - London              | 5            | ASCS; FAS               | 1-State; 2-USDA; 2-No expense 2/                  |
| WHO Com. on Pesticides Management   | Nov. 22 - Geneva                 | 1            | ARS                     | USDA (Rome to Geneva)                             |
| FAO Cocoa Study Group's Executive and Statistical Committees                            | Nov. 25-Dec. 4 - Rome            | 1            | FAS                     | USDA (in area other bus.)                         |
| OECD Council Ministerial Meeting  | Nov. 27-28 - Paris               | 1            | SEC                     | State   |
| OECD Mtg. on Improvement of Agr'l. Statistics   | Nov. 27-28 - Paris               | 1            | SRS                     | OECD  |
| 2nd Mtg. of the FAO Working Party on Pasture and Fodder Development in Tropical America | Dec. 3-8 - Sao Paulo             | 4            | ARS; FS; SCS            | USDA  |
| FAO Expert Panel on Tick-Borne Diseases   | Dec. 3-10 - Cairo                | 1            | ARS                     | FAO   |

Two units have been removed from the system and are being replaced by two new units.

The new units are being installed in the same location as the old units.

The old units are being removed from the system.

The new units are being installed in the same location as the old units.

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| MEETING  | DATE AND PLACE           | NO.<br>REPS. | AGENCIES<br>REPRESENTED | FINANCED BY                              |
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| <u>1/</u> Canadian Symposium on Honey Research   | Dec. 4-6 - Montreal      | 1            | ARS                     | USDA                                     |
| 11th Ses. FAO Technical Advisory<br>Com. on Desert Locust Control  | Dec. 5-11 - Rome         | 1            | ARS                     | AID funds (Beirut to<br>Rome and return) |
| <u>1/</u> 3rd Mexican National Congress of<br>Entomology and Plant Pathology                             | Dec. 10-14 - Mexico City | 8            | ARS                     | 1-USDA; 7-No expense                     |
| FAO/UNESCO Symposium on Pulp and<br>Paper Research and Technology in the<br>Middle East and North Africa | Dec. 10-14 - Beirut      | 1            | FS                      | FAO and UNESCO                           |
| 7th Ses. Int'l. Wool Study Group   | Dec. 10-14 - London      | 2            | ERS; FAS                | 1-State; 1-No exp. <u>2/</u>             |
| ECE Committee on Agriculture   | Dec. 10-14 - Geneva      | 1            | FAS                     | State (Bern to Geneva <u>2/</u>          |
| Inter-American Rural Youth Technical<br>Committee  | Dec. 10-14 - San Jose    | 1            | FES                     | USDA                                     |
| OECD Meeting on Fruit and Vegetable<br>Standardization   | Dec. 11-14 - Paris       | 1            | AMS                     | OECD                                     |
| FAO ad hoc Meeting on Jute   | Dec. 12-18 - Bangkok     | 1            | FAS                     | No expense <u>2/</u>                     |

1/ "Foreign" rather than "International"

2/ Agricultural Attache at site or in area of meeting



| DATE | TIME | LOCATION | REMARKS |
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